

# Cloch Housing Association

## Board Meeting

To be held on Tuesday 13 February 2024 at 6.00pm  
Hybrid meeting (on MS Teams and in the office)

### AGENDA

Item	Description		Timings
0.	<b>Reminder</b> Bitesize Training on Covenants starts at 5.45pm before the meeting commences		5.45pm – 6.00pm
1.	Apologies & Declarations of Interest	Chair	6.00pm – 6.05pm
2.	Minutes of the Meeting held on 30 January 2024 *		
3.	Matters Arising & Outstanding Actions **	CEO	
4.	Presentation by Trudi Tokarczyk from the Scottish Housing Network – Performance/Benchmarking Analysis		6.05pm – 6.25pm
<b>ITEMS FOR APPROVAL</b>			
5.	Rent Consultation/Increase for 2024/25 – Final Proposal	DCS&C	6.25pm -6.35pm
6.	Structure Refresh – Final Proposal (this will be sent under separate cover once the consultation date has ended)	CEO	6.35pm-6.45pm
7.	<b>Policy Reviews</b>		
7.1	Death of a Tenant	DCS&C	6.45pm-6.55pm
7.2	Registration & Funding Criteria for RTO's		
7.3	Garages		
8.	Landscape Maintenance Tender	HofPS	6.55pm-7.00pm
9.	Budget Paper 2024/25	DCEO	7.00pm-7.10pm
10.	Board Member Application/Membership Application	CEO	7.10pm-7.15pm
11.	CEO Report (1 item for approval)	CEO	7.15pm-7.25pm
<b>ITEMS FOR NOTING</b>			
12.	VAT Update	DCEO	7.25pm-7.30pm
13.	Performance & Risk Report – Quarter 3 (inc KPI's)	CEO	7.30pm-7.40pm
14.	Board Appraisal Action Plan	DCEO	7.40pm-7.50pm

\* for approval

(p) Presentation at Meeting

\*\* for noting

15.	Health & Safety – Verbal Update	DCEO	7.50pm-7.55pm
16.	GDPR	DCEO	7.55pm-8.00pm
17.	AOCB & Reflections	Chair	8pm
18.	Date of Next Meeting – 21 May 2024		
	<b>DEFERRED ITEMS</b>		
	Rents – Value for Money/Assessment of Rents/Service Charges	DCS&C	
	Garden Tidy Scheme	DCS&C	

\* for approval  
\*\* for noting

**(p)** Presentation at Meeting