

Cloch Housing Association

H&PS Sub Committee Meeting

To be held on Tuesday 12 November 2024 at 6.00pm
online (Teams) or **hybrid**

AGENDA

Item	Description	Reporting	Timings
00	Election of Chair and Vice Chair	DP&A / DCS&C	18.00pm – 18.05pm
1.	Apologies & Declarations of Interest	Chair	18.05pm – 18.10pm
2.	Minutes of the Meeting held on 06 August 2024 *	Chair	18.10pm – 18.15pm
3.	Matters Arising & Outstanding Actions **	Chair	18.15pm – 18.20pm
	ITEMS FOR APPROVAL		
4.	Lift Maintenance Tender *	DP&A	18.20pm – 18.40pm
4.1	App1 Consultant Lift Tender Report		
5.	Garden Tidy Report *	DCS&C	18.40pm – 19.00pm
	ITEMS FOR NOTING		
6.	Property Services Report **	DP&A	19.00pm – 19.10pm
6.1	App 1 Q2 Reactive Repairs Satisfaction		
6.2	App 2 Q2 Repairs Compliments		
7.	Housing Services Report **	DCS&C	19.10pm – 19.20pm
8.	Customer Involvement Team Report **	DCS&C	19.20pm – 19.30pm
9.	Notifiable Events – Standard Agenda Item	DP&A / DCS&C	19.30pm – 19.35pm
10.	Health & Safety – Standard Agenda Item	DP&A / DCS&C	19.35pm – 19.40pm
11.	GDPR – Standard Agenda Item	DP&A / DCS&C	19.40pm – 19.50pm
	DEFERRED ITEMS		
13.	Empty Homes (Void) Management Policy	DCS&C	19.50pm – 19.55pm
12.	AOCB & Reflections	Chair	19.55pm – 20.00pm
	Date of Next Meeting - TBC		

* for approval

(p) Presentation at Meeting

** for noting