

# CLOCH HOUSING ASSOCIATION LIMITED

Meeting of the Housing and Property Services Sub-Committee  
to be held on Tuesday 25<sup>th</sup> February 2020 at 6:15pm  
in the Boardroom, 19 Bogle Street, Greenock PA14 1ER.

## AGENDA

	<b>By</b>	<b>Timing</b>
- Election of Office Chair Person and Vice Chair Person*		
1. Apologies and Declarations of Interest**	CHAIR	6:15
2. Minutes of Housing & Property Services Sub-Committee 26/11/2019*	CHAIR	6:20
3. Matters Arising/Outstanding Actions**	CHAIR	6:25
4. Property Manager's Report to 31/01/2020**	PSM	6:35
5. Policy Review – Alterations and Improvements Policy*	PSM	6:45
6. Housing Manager's Report to 31/01/2020*	HSM	6:55
7. Policy Review – Domestic Abuse Policy *	HSM	7:05
8. Entitlements, Payments and Benefits Report – Ratification of Decision by Email Protocol*	HSM	7:15
9 Write Off Report – End of Year*	HSM	7:20
10 Leasing Report**	HSM	7:30
11 New Tenant Satisfaction Survey**	HSM	7:35
12. Health and Safety – verbal update**	PSM	7:40
13. AOCB	CHAIR	7:45
14. Date of Next Meeting – 26 <sup>th</sup> May 2020 @ 6:15pm	CHAIR	7:50

\* for approval

\*\* for info/discussion & noting