

# CLOCH HOUSING ASSOCIATION LTD

## Finance & Corporate Services Sub-Committee

To be held at 6.00pm on Thursday 2nd June 2022  
At Cloch Main Office and on MS Teams (Hybrid)

### AGENDA

No	Item		Timings
1.	Apologies & Declarations of Interest **	Chair	6.00pm to 6.10pm
2.	Minutes of 24 February 2022*	Chair	
3.	Matters Arising and Outstanding Actions**	Chair	
4.	<b>ICT</b>	ICTM	6.10pm to 6.20pm
4.1	ICT Update Report**		
4.2	Managed IT Support Tender Report*		
5.	<b>Finance &amp; Governance Reports</b>		
5.1	Factoring Debt Report**	FC	6.20pm – 6.55pm
5.2	Treasury Management Report**	FC	
5.3	Management Accounts Quarter 4, 2021/22*	FC	
5.4	Audit Strategy & Annual Internal Audit Plan*	DIR	
6.	<b>Policies for Review*</b>		6.55pm – 7.15pm
6.1	Alcohol & Drugs Misuse*	HofCS	
6.2	Shared Parental Leave*		
6.3	Sabbatical Policy*		
6.4	Data Protection Policy*		
6.5	Flexible Working Policy & EQIA*		
6.6	Driving at Work Policy*		
6.7	Appropriate Policy Document* (NEW)*		
6.8	Senior Staff Succession Policy*		
7	Annual Data Protection and Freedom of Information Statistics**	HofCS	7.15pm to 7.20pm
8	Health & Safety update**	HofCS	
9	Reflection **	Chair	7.20pm to 7.25pm
10	AOCB	Chair	
11	Private & Confidential Report (to be sent separately)*	DIR	7.25pm to 7.55pm
12	Date of next meeting: 25 August 2022**	Chair	

\* to be approved

\*\* for noting