

CLOCH HOUSING ASSOCIATION LTD

Housing & Property Services Sub-Committee Meeting
to be held at 6.00pm on Tuesday 12 March 2024
Hybrid (Cloch Office & MS Teams)

AGENDA

No	Item	Reporting	Time
0.	Bite Size Training – Tendering (all Board members can attend)	ADA Rep	6.00pm to 6.15pm
1.	Apologies & Declarations of Interest **	Chair	6.15pm to 6.20pm
2.	Minutes for Approval – 14 November 2023 *	Chair	6.20pm to 6.25pm
3.	Matters Arising & Outstanding Actions	Chair	6.25pm to 6.30pm
	ITEMS FOR APPROVAL		
	Policies for Review		
	None		
4.	End of Year Write Offs *	DOCSC	6.30pm to 6.40pm
	ITEMS FOR NOTING/DISCUSSION		
5.	Head of Property Services Report **	HofPS	6.40pm to 6.50pm
6.	Director of Customer Services & Communities Report **	DOCSC	6.50pm to 7.05pm
7.	Annual Leasing Report **		7.05pm to 7.10pm
8.	Customer Engagement / CIT group activities – verbal update **	DOCSC	7.10pm to 7.20pm
9.	Health & Safety Update **	HofPS	7.20pm to 7.25pm
10.	AOCB & Reflections **	Chair	7.25pm to 7.35pm
11.	Date of Next Meeting – 14 May 2024		
12.	DEFERRED ITEMS		
	Asset Management Policy – bring to Board Meeting 21 May 2024	HofPS	
	Garden Tidy Scheme – verbal update	DOCSC	

* to be approved P presentation

** for noting