

Cloch Housing Association

Board Meeting

To be held on Tuesday 20 August 2024 at 17.45pm
online (Teams) or **hybrid**

AGENDA

Item	Description		Timings
0.	Annual Accounts Training		5.45pm – 6.00pm
1.	Apologies & Declarations of Interest	Chair	6.00pm-6.10pm
2.	Minutes of the Meeting held on 21 May 2024 *	Chair	
2.1	Minutes of the Confidential “in-between meetings decision” held on 23 July 2024 * (Will be sent under separate cover)		
2.2	Minutes of the F&CS Sub-Committee held on 04 June 2024 **	Chair	
3.	Matters Arising & Outstanding Actions **	Chair	
	ITEMS FOR APPROVAL		
4.	Asset Management Strategy	DP&A	6.10pm-6.20pm
5.	Financial Statements	CEO	6.20pm-6.40pm
5.1	Annual Accounts to 31 March 2024		
5.2	Reconciliation of Annual Accounts		
5.3	Management Letter		
5.4	Letter of Representation		
6.	Q1 - KPI's/Risk Register/Global Action Plan	CEO	6.40pm-7.00pm
7.0	CEO Report		
7.1	(P) Board Appraisals Results / Presentation	CEO	6.50pm-7.00pm
7.2	(P) Proposed new Governance Structure / Report from John Mullholland	CEO/JM	7.00pm-7.15pm
8.	Pre-AGM arrangements, etc	SCSO	7.15pm-7.20pm
8.1	AGM: 9-Year Rule & Secretary's Letter of Compliance		
8.2	AGM Report – Date 20 September 2023		
9.	Policies – New/For Review		
9.1	Flexible Working Policy (No.003)	SCSO	7.20pm-7.30pm
9.2	Reservists (No 085)	SCSO	
9.3	Risk Management Strategy (No.020)	CSO	
10.	Membership Applications	SCSO	7.30pm-7.35pm
11.	Former Tenant Write-Offs	DCSC	7.35pm-7.40pm

* for approval

(p) Presentation at Meeting

** for noting

	ITEMS FOR NOTING		
12.	Notifiable Events – Standard agenda item	CEO	7.50pm-7.55pm
13.	Health & Safety – Standard agenda item	SCSO	
14.	GDPR – Standard agenda item	SCSO	↓
15.	AOCB & Reflections	Chair	7.55pm-8.00pm
16.	Date of Next Meeting – 24 September 2024 (immediately after the AGM)		

* for approval
 ** for noting

(p) *Presentation at Meeting*