

# Cloch Housing Association

## Board Meeting

To be held on Tuesday 29 October 2024 at 17.45pm  
online (Teams)

### AGENDA

| Item | Description   |                          | Timings       |
|------|---|--------------------------|---------------|
| 0.0  | (p) SHN Benchmarking / Performance Analysis                                     | Scottish Housing Network | 5.45pm-6.00pm |
| 0.1  | (p) Investing in Communities/Wider Action Strategy (refer to CEO's report)      | Community Links          | 6.00pm-6.15pm |
| 1.   | Apologies & Declarations of Interest  | Chair                    | 6.15pm-6.25pm |
| 2.   | Minutes of the Meeting held on 20 August 2024 *                                 | Chair                    |               |
| 2.1  | Minutes of the Meeting held on 24 September 2024 *                              |                          |               |
| 2.2  | Minutes of the H&P Sub-Committee – 06/08/24 **                                  |                          |               |
| 2.3  | Minutes of the F&CS Sub-Committee – 03/09/24 **                                 |                          |               |
| 3.   | Matters Arising & Outstanding Actions **  | Chair                    |               |
|      | <b>ITEMS FOR APPROVAL</b>   |                          |               |
| 4.   | CEO's report (inc approval of "Investing in Communities/Wider Action Strategy") | CEO                      | 6.25pm-6.55pm |
| 5.   | Annual Assurance Statement & Action Plan  | CEO                      |               |
| 6.   | Board Training Plan re: Board Appraisals (bite sized training for the year)     | CSM                      | 6.55pm-7.00pm |
| 7.0  | <b>Policies – For Review</b>  |                          | 7.00pm-7.20pm |
| 7.0  | Executive Summary – Corporate Services  |                          |               |
| 7.1  | Scheme of Delegation  | SCSO                     |               |
| 7.2  | Rules of the Association – Eligibility to Join the Board                        |                          |               |
| 7.3  | Board Member's Role Description   |                          |               |
| 7.4  | Chair's Role Description  |                          |               |
| 7.5  | Vice-Chair Role Description   |                          |               |
| 7.6  | Secretary's Role Description  |                          |               |
| 7.7  | Code of Conduct - Board   |                          |               |
| 7.8  | Code of Conduct – Board (Breach of Code Procedure)                              |                          |               |
| 7.9  | Code of Conduct – Staff   |                          |               |
| 7.10 | Entitlement, Payment & Benefits   |                          |               |
| 7.11 | Condensation, Mould & Dampness  | DP&A                     |               |
| 7.12 | Gas Maintenance   | DP&A                     |               |

\* for approval  
\*\* for noting

(p) Presentation at Meeting

| <b>ITEMS FOR NOTING</b> |   |       |               |
|-------------------------|---|-------|---------------|
| 8.                      | Rent & Service Charge Consultation Report   | DCS&C | 7.20pm-7.30pm |
| 9.                      | KPI / Risk Register – Exception Report  | CEO   | 7.30pm-7.40pm |
| 10.                     | Gifts & Hospitality six-monthly Report  | SCSO  | 7.45pm-7.50pm |
| 11.                     | Health & Safety – standard agenda item  | SCSO  | 7.50pm-8.00pm |
| 12.                     | Notifiable Events – standard agenda item  | CEO   |               |
| 13.                     | GDPR – Standard agenda item   |       |               |
| 14.                     | AOCB & Reflections  |       |               |
| 15.                     | Date of Next Meeting: 10 December 2024  |       |               |
| <b>DEFERRED ITEMS</b>   |   |       |               |
|                         | Policy Reviews: Standing Orders, Remit of the Housing & Property Services Sub-Committee, Remit of the Finance & Corporate Services Sub-Committee (the Standing Orders will change following the work carried out by Linda Ewart and the 2 sub-committee remits will no longer exist in this format).<br>Settlement Agreements |       |               |



\* for approval  
\*\* for noting

**(p)** Presentation at Meeting