

CLOCH HOUSING ASSOCIATION LTD

Housing & Property Services Sub-Committee Meeting
to be held at 6.00pm on Tuesday 06 August 2024.

Hybrid (Cloch Office & MS Teams)

(Bitesize training taking place at 5.45pm-6.00pm)

AGENDA

No	Item	Reporting	Time
0.	Property Services activities of the Association & Current Issues Training (all Board Members are invited to attend)	DP&A	17.45pm – 18.00pm
1.	Apologies & Declarations of Interest **	Chair	18.00pm – 18.05pm
2.	Minutes for Approval – 14 May 2024 *	Chair	18.05pm – 18.10pm
3.	Matters Arising & Outstanding Actions	Chair	18.10pm - 18.15pm
	ITEMS FOR APPROVAL		
4.	Policies for Review / Approval		
4.1	Housing Policy Reviews Executive Paper*	DCS&C	18.15pm – 18.30pm
4.1.1	Lodgers (No.32) *		
4.1.2	Sub-Letting (No.33) *		
4.1.3	Succession (No.31) *		
4.1.4	Assignment (No.30) *		
4.1.5	Use of Tenancy / Occupation Agreement (No.38) *		
4.2	Property Policy Reviews Executive Paper*	DP&A	18.30pm – 18.40pm
4.2.1	Reactive Repairs (No.22) *		
4.2.2	Rechargeable Repairs (No. 24) *		
4.2.3	Factoring (No.73) *		
5.	Decoration Allowance Scheme Report	DCS&C	18.40pm – 18.50pm
	ITEMS FOR NOTING/DISCUSSION		
6.	Property Services Report **	DP&A	18.50pm – 19.00pm
6.1	App1 - Q1 Repairs satisfaction survey report		
6.2	App2 – Q1 Repairs service compliments		
7.	Tenant Health & Safety Compliance Officer presentation (P) **	THSCO	19.00pm – 19.10pm

* to be approved P presentation

** for noting

8.	Tenant Safety & Compliance Update presentation (P) **	THSCO	19.10pm – 19.20pm
9.	Housing Services Report **	DCS&C	19.20pm – 19.30pm
10.	Customer Involvement Team August Report **	DCS&C	19.30pm – 19.40pm
11.	Factoring Satisfaction Survey	DP&A	19.40pm – 19.50pm
11.1	App1 – Factory Survey Action Plan 2024	↓	↓
12.	Health & Safety Update **	DP&A	19.50pm – 19.55pm
13.	AOCB & Reflections **	Chair	19.55pm – 20.00pm
14.	DEFERRED ITEMS		
	None		
	Date of Next Meeting – TBC		

* to be approved P presentation

** for noting