

Cloch Housing Association

Board Meeting

To be held on Thursday 21 August at 6.00pm
online (Teams)

AGENDA (Pages 1 & 2)

Item	Description	Pages	Resp	Timings
1.	Apologies & Declarations of Interest	n/a	Chair	6.00pm - 6.10pm
2.	Minutes of the Board Meeting held on 24 June 2025 *	3-9		
3.	Matters Arising & Outstanding Actions	10		
	ITEMS FOR APPROVAL (as per Schedule of Papers) *			
4.	Reconciliation from Annual Accounts to Q4 Management Accounts	11-13	FD	6.10pm - 6.20pm
5.	Annual Accounts to 31 March 2025	14-52	Rep	6.20pm - 6.30pm
6.	Management Letter (Audit Summary)	53-66	Rep	
7.	Letter of Representation	67-69	Rep	
8.	New Governance Structure (inc Scheme of Delegation, Standing Orders, Board & Sub Remits)	70-73	CSM	6.30pm – 6.40pm
9.	2025/26 Risk Register & Q1 KPI's (the KPI's are for noting only)	74-78	CEO/CSM	6.40pm – 6.50pm
10.	Stock Condition Survey – tender report	79-88	DoA	6.50pm – 7.05pm
11.	Former Tenant Write-Offs	89-94	DCS&C	7.05pm – 7.10pm
12.	AGM Arrangements	95-99	SCSO	7.10pm – 7.15pm
13.	POLICIES FOR REVIEW *			
13.1	Communication Strategy - new (no 121)	100-115	HIT&CS	7.15pm –
13.2	Mortgage to Rent & Running a Business from Home	116-122	DCS&C	7.25pm
14.	Temporary Office Closure (Wednesday mornings)	123-124	HIT&CS	7.25pm – 7.30pm

* for approval

** for noting

(p) Presentation at Meeting

	ITEMS FOR INFORMATION/ NOTING			
15.	Staff Survey <i>(p)</i>	125-127	HoPC	7.30pm – 7.45pm
16.	AGM: Secretary's letter of Compliance & 9-Year Rule <i>(background to this explained in item 12)</i>	128-133	SCSO	7.45pm – 7.50pm
17.	Management Information System – verbal update		HIT&CS	7.50pm- 7.55pm
	STANDARD AGENDA ITEMS			
18.	Notifiable Events	n/a	CEO	7.55pm - 8.00pm
19.	Health & Safety	n/a	CSM	
20.	GDPR	n/a	CSM	
21.	AOCB & Reflections	n/a	Chair	
22.	Date of Next Meeting – 23 September 2025 (following AGM)			
	DEFERRED ITEMS			
	Flexi & TOIL Policy (No 076) - December 2025 meeting	n/a	HoPC	
	Financial Regulations (No 016) – October 2025 Meeting (following pilot)		FD	
	Staff Training & Development (No 69) – October/ December 2025		HoPC	

* for approval
** for noting

***(p)** Presentation at Meeting*