

Board

Tue 31 August 2021, 18:00 - 20:00

via Zoom

Agenda

18:00 - 18:03 **1. Apologies & Declarations of Interest**

3 min

Information *Chair*


 00 - Agenda.pdf (1 pages)

18:03 - 18:25 **2. Annual Accounts ***

22 min

2.1. Presentation by Auditor


Decision *Finance Director*

 02.1 - Q4 Mgt Accs to Annual Accounts Reconciliation.pdf (2 pages)

 02.1.1 - Cloch Accounts.pdf (40 pages)

2.2. Management Letter from Auditors

Decision *Finance Director*

 02.2 - Management Letter.pdf (14 pages)

2.3. Response to Management Letter

Decision *Finance Director*

 02.3 - Management Letter Response.pdf (1 pages)

2.4. Letter of Representation

Decision *Finance Director*

 02.4 - Letter of Representation.pdf (3 pages)

2.5. Agreement to Appoint Auditor at AGM

Discussion *Finance Director*

18:25 - 18:30 **3. Minutes of Board Meeting held on 20 July 2021 ***

5 min

Decision *Chair*

 03 - Draft Minutes 20 July 2021.pdf (6 pages)

18:30 - 18:35 **4. Matters Arising/Outstanding Actions ****

5 min

Discussion *Director*

 04 - Outstanding Actions and Matters Arising.pdf (1 pages)

18:35 - 18:40 **5. Verbal Update from Sub-Committees ****
5 min

Discussion

5.1. Housing & Property Services Sub-Committee - 19/08/21

Discussion *Housing Services Manager/Property Services Manager*

5.2. Finance & Corporate Services Sub-Committee - 24/08/21

Discussion *Director/Corporate Services Manager*

18:40 - 18:50 **6. Kings Glen Update ****
10 min

Discussion *OTHA Development Manager*

- 📄 06 - Kings Glen Board Meeting Report_August 2021_230821.pdf (5 pages)
 - 📄 06.1 - Kings Glen, App 1.pdf (1 pages)
 - 📄 06.2 - Jul 21_Cashflow Update 090821.pdf (1 pages)
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18:50 - 19:00 **7. AGM**
10 min

7.1. AGM Arrangements, Retirals & Letter of Compliance *

Decision *Corporate Services Manager*

- 📄 07.1 - AGM Arrangements and Retirals.pdf (5 pages)
- 📄 07.1.1 - AGM, App 1 - Compliance by Secretary.doc.pdf (3 pages)

7.2. Approval of Membership Application *

Decision *Corporate Services Manager*

- 📄 07.2 - Application for Membership.pdf (1 pages)

7.3. Report on Revised Governance Policies **

Discussion *Corporate Services Manager*

- 📄 07.3 Report on new Governance Policies.pdf (2 pages)
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19:00 - 19:05 **8. Amendment to Nationwide Loan ***
5 min

Decision *Finance Manager*

- 📄 08 - Cover Report Amendment to NW Loan Agreement.pdf (2 pages)
 - 📄 08.1 - App 1) £3.7m Loan Agreement dated 2 July 2003.pdf (20 pages)
 - 📄 08.2 - App 2) Amendment Letter - 1-7-21 reviewed by BTO.pdf (5 pages)
 - 📄 08.3 - App 3) Minute of Meeting of the Board - Cloch Housing Association Limited (CLOCH 3 18).pdf (2 pages)
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19:05 - 19:15 **9. Director's Report ****
10 min

Discussion *Director*

- 📄 09 - Directors Report.pdf (4 pages)
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19:15 - 19:30 **10. Governance Review 2021: Report & Recommendations ***
15 min

Decision *Director*

-  10 - Governance Review Final Report and Recommendations.pdf (2 pages)
-  10.1 - Governance Review Table of Recommendations Appendix 1.pdf (6 pages)

19:30 - 19:40 **11. Performance Report: Quarter 1 ****
10 min

Discussion *Director*

-  11 - Performance Report Q1.pdf (4 pages)
-  11.1 - KPI Report 2021 2022 Quarter 1.pdf (7 pages)

19:40 - 19:50 **12. AOCB & Reflections on Meeting ****
10 min

19:50 - 19:50 **13. Date of Next Meeting**
0 min

13.1. Meeting after AGM - 23 September 2021

13.2. Board Meeting - 12 October 2021

Musgrove Shonaid
12/15/2021 14:33:19